Mize Elementary PTO Minutes

October 5, 2026

Attendees: Megan Passman, Katrina Billinger, Julie Suttles, Erika Kokruda, Amanda Green, Kelly Young, Megan Walker, Cassie Mitchell, Janine Winter, Hadley Price, Joni King, Suzie Balish

1. President's Report: Megan Passman
    - Q1 is a busy time with a sprint of activities thru to Hawk Walk, which is our largest fundraiser. We're well on our way with Hawk Walk with $21k raised.
    - Teacher Grants - PTO mtg vote. Notification will be shared with staff in the next 2 weeks. If we have enough funds in the Spring, we may re-open the Grant process again.
    - Student Directory Closed 9/18. If you missed the deadline, please email MizePTO@gmail.com if you would like to be added.
    - All-school T-shirts: Julie Suttles/Kim Leeper.
        - Shirts delivered to teacher boxes Monday 9/28 for the 4th grade field trip. Students should have taken them home last week.
        - There are 6 extra shirts per grade in the PTO closet inside a cardboard box to allow for size trades & new students throughout the year.
        - One student shirt is being re-ran now (decoration error at the printer).
2. Treasurer's Report: Katrina Billinger
    - See attached report.
3. Secretary: Julie Suttles
    - If you would like to be added to the PTO distribution list for agendas and minutes, please email MizePTO@gmail.com.
4. Committee Updates
    - Family Events Chair:
        - Family Movie Night Review from Friday 10/2: Sara Nachbar. Movie night made $1,061. Some of the monies will go towards funding the 5th grade field trip. Event was a big success.

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5. Fundraising
    - Birthday Board: Jenn McKechnie.
        - Birthday board sign up for your child and teacher/staff birthdays is available through the PTO website.
        - $45 profit with another $65 pending.
    - Hawk Walk 10/15: Amanda Green & Laura Hamilton
        - Hit $21k so far, which is great progress towards our $25k goal.
        - Whole school reward system was used this year to drive early participation. Hitting milestones unlocked things from theme days, extra recess, teachers dress like students, etc.
        - Next milestone: Principal challenge if we hit $25k
        - Auction items rolling on Facebook are driving great engagement. Mystery auction item coming this week.
        - Volunteers: Need more for 5th grade time slot.
        - Hawk Walk schedule is 30min for each grade. Will post on FB and will go out in the HEV.

6. Corp. Fundraising:
        - Smiley's Golf: 9/19 - $67.38
        - Tropical Smoothie: 9/23 - $178
        - Sombreros 11/4
        - Chipotle: 12/2 from 5 to 9pm
        - Skate City 12/10 – Glow theme

7. Spirit Wear: $591.21. Do we want to reopen mid-year?

8. Someone Special Dance: Erika Kokoruda. Possible dates 1/28 or 2/4.

9. Trunk or Treat 10/30 6-7 PM: ***Need Committee Chair. Are you interested? Do you know anyone who may be interested?*** *Email MizePTO@gmail.com or reach out to Megan Passman.*
    - Need Volunteers to work at the event for setup, cleanup.

10. Staff Appreciation
    - Q1 Conferences Review: Kim Leeper.
        - Kim was a rockstar. Dirty sodas and Dolly Parton theme was a hit.

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- Thanksgiving/Holiday Staff Appreciation: Kelly Young
  - Coffee truck being planned for staff to get a coffee and pastry.

11. Philanthropy: Janine Winters, Chad Passman. The next 3 months will be filled with give-back opportunities:

    - Halloween Candy Donation – early Nov following Halloween
    - Food donations for DeSoto Food Pantry - November
    - Toy Drive for KVC in December ahead of winter season
    - Adopt-A-Family for holidays

12. Administration/Principal's Report: Suzie Balish

    - Field Trips: Working to standardize more of the student experiences across the district with field trips. Frequency and type of field trip.
    - Teachers/Staff/Students have a second option for Spirit Wear. We could leverage for future Spirit Wear in future if we like the options.
    - Kona Ice went well. Learning and experimenting with the relationship. Mize covered the cost for any students who wanted Kona Ice who didn't pay, so that no child missed out.
    - 5th grade yard signs: Does anyone have a better option?

13. Teacher Liaisons: Mimi Lueszler & Janine Winters

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Welcome

TREASURER'S REPORT

OCTOBER 5, 2026

FUNDRAISING

+ $13,519 since 09/01/26

- SPIRIT WEAR - $591
- CORPORATE FUNDRAISING - $243
- BIRTHDAY BOARD - $45
- HAWK WALK DONATIONS - $12,640

EXPENSES

- $4,232 since 09/01/26

- AQUARIUM - $288
- BACK-TO-SCHOOL - $153
- HAWK WALK - $52
- MOVIE NIGHT - $965
- FIELD TRIPS - $1,844
- STUDENT ASSISTANCE - $118
- FALL CONFERENCES - $552
- BUSINESS EXPENSES - $260

ATTACHMENTS:

YTD Profit & Loss

MIZE ELEMENTARY FAMILIES PTO

NEED A REIMBURSEMENT?
TAX RECEIPT?

EMAIL REQUEST AND RECEIPT TO MIZEPTOFUNDRAISING@GMAIL.COM

7301 MIZE RD, SHAWNEE, KS 66227 | MIZEPTO@GMAIL.COM