



# MIZE ELEMENTARY

## PTO MINUTES

September 11, 2023

7301 Mize Road | Shawnee, KS 66227 | 913.441.0880 | www.mizepto.com

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Attendees: Amanda Philhour, Erika Kokoruda, Jessica Simecka, Jim Ondick, Alana Driscoll, Jennifer Mitchell, Deanne Engstrom, Kellie Lawton, Amy Welborn, Jennifer McKechnie, Melinda Shinault, Sara Nachbar, Ryan Roberston, Julie Suttles, Melanie Leinwetter, Jenny McCord, Emily Seaton, Fabiola Riobe, Mike Beamon

- 1) President's Report: Jessica Simecka
  - Garden/Greenhouse
    - Identifying contractors for fencing, greenhouse building & installation, & concrete so we can get competitive bids.
    - Goal is to get started as soon as contractors are secured.
  - Teacher Grants
    - Grant submissions are due October 6th and will be reviewed at the October 9<sup>th</sup> meeting.
    - Seesaw app premium access will be requested at either grade level or building wide. Alana will follow up with teachers to determine which grades use it.
  - All-School Shirts
    - Shirts have been purchased and will be distributed to students in late October.
  - HEV Newsletter Updates, Birthday board, etc. – email Liz by Thursday morning each week. To streamline, please send requests to the [aphilhour@gmail.com](mailto:aphilhour@gmail.com) for any PTO announcements.
  - Please avoid making copies in the break room for anything PTO related from 10:40a-1:30p which is staff lunch. The ½ and ¾ grade hallways have break rooms that can be utilized during this time.
- 2) Treasurer's Report: Deanne Engstrom
  - Approved 2023-2024 Budget & reviewed reports
- 3) Secretary: Emily Seaton
  - If you would like to be added to the PTO distribution list for agendas and minutes, please email [MizePTO@gmail.com](mailto:MizePTO@gmail.com).
- 4) Committee Updates
  - Family Events Chair: Kim Schieber
    - Coffee & Kleenex: Kim Schieber
      - Bought 3 Coffee carafes from Starbucks (1 leftover donated to the teacher's lounge).
      - Approximately 15 kinder parents attended.
    - Family Movie Night: Sara Nachbar
      - October 19<sup>th</sup> @ 6:30pm in Mize green space
    - A volunteer sign-up will be distributed in the next week or two

- Anyone with concession donation connections is encouraged to contact Sara.
- Fundraising
  - Birthday Board: Jenny McCord
    - Birthday board sign up for your child and teacher/staff birthdays is available through the PTO website.
    - (<https://www.mizepto.com/birthday-board>)
    - The website will start generating those birthdays on the calendar soon.
  - Corp. Fundraising: Erika Kokoruda
    - Papa Murphy's, Aug. 30<sup>th</sup> - \$365.78 raised
    - Skate Night, Oct. 12<sup>th</sup>
    - Chipotle – Nov. 7<sup>th</sup>
    - Skate Night – Jan. 24<sup>th</sup>
    - Papa Murphy's – February
    - Other options being evaluated are Sombrero's, Urban Air Lenexa, Pink Charming Boutique Sip & Shop, and Kona Ice.
  - Hawk Walk: Jill Reynolds/Kim Rosel
    - Friday, Oct. 27<sup>th</sup>
    - We will use the Pledgestar fundraising platform to collect and organize donations.
  - School Supplies: Becky Henry
    - Our profit will be a little over \$350
    - Annual feedback call with the vendor next week.
      - Feedback: Quality of headphones could be better.
      - 1st Day will want a signed commitment form by the end of October for next year. We will review other possible vendors and make a determination.
  - Spirit Wear: Julie Suttles
    - 332 items purchased, estimated \$1992 raised.
    - Shirts will be delivered to school late this week and distributed to classrooms to be sent home with students.
    - We will attempt to sell the leftover blank samples.
  - Passive Income
    - POGO Pass – 5 have been sold so far = \$25. We will continue to promote via social media.
    - Raise Right – We will promote the app for gift card purchases. PTO receives a percentage of sales through the app.
    - Box Tops – research best way to collect and promote.
    - A Social Media Manager is needed to promote these items.
  - Mizeapalooza: Amy Welborn and Crystal Dechant (new volunteers)
    - Amy volunteered to lead this event. Crystal will assist.
    - This usually occurs around the April timeframe but rentals should be secured by December.
  - Philanthropy: Jennifer Mitchell

- Kindness Pantry (Jenny McCord) – Girl Scout troop 2175 will supply the pantry through the end of March.
  - October: Candy drive benefiting Ronald McDonald House of KC, Nov. 1<sup>st</sup>-2<sup>nd</sup>
  - December: KVC Toy Drive – a needs list will be published the week of Nov. 20<sup>th</sup> with donations due Dec. 11<sup>th</sup>.
  - February: All Abilities Spirit Week Feb. 14<sup>th</sup>-17<sup>th</sup>
  - March: Food Drive benefiting De Soto food pantry
  - Staff Appreciation Chair: Amanda Philhour
    - Q1 Conferences (Sept. 27th & 28th): Erika Kokoruda
      - Sign-up genius posted for snack sign-up
      - Goodcents & Sombrero’s meals to be provided
    - Holiday Gifts: Hailee Schmidt
      - Dec. 11<sup>th</sup> - We will provide gift wrapping services for teachers. A sign up will be distributed in early December for wrapping volunteers.
      - Dec. 20<sup>th</sup> – A gift and gift card to be given to each teacher.
  - Website: Melinda Shinault
    - Directory submissions due October 6<sup>th</sup>. (<https://www.mizepto.com/directory>)
- 5) Principal’s Report: Gerri Balthazor
- Unable to attend due to illness
- 6) Teacher Liaison: Alana Avery

*Next meeting: October 9<sup>th</sup>, 5:30pm @ Mize Elementary*